West Bengal State Council of Technical and Vocational Education and Skill Development

(Technical Education Division)

Karigari Bhawan, Plot-B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700160

Memo No. WBSCTVESD/TED/I/2019-20/1651   Dated, 12 March, 2020

NOTIFICATION

Sub: Application under the RTI Act, 2005 by the Students

This is for information of all students pursuing different courses in semester system (semester duration-6months) under the WBSCT&VE&SD that for getting certified photocopies of own answer script(s) or for seeing own answer script(s) in original of any semester examinations under the provisions of the RTI Act, 2005, students have to apply within **90 days (3 months)** from the date of publication of results of that semester examinations. However, there will be no such time limit for any other type of RTI application. Following basic information related to RTI application are furnished below for the convenience of the students.

Sl. No.	Issue	Details
1	Application mode	By individual students on white paper
2	Addressee	SPIO, WBSCT&VE&SD, Karigari Bhawan, 4th floor, Plot-B/7, Action area-III, Rajarhat, Newtown, Kolkata-700160
3	Application fee	A Court Fee of Rs. 10/- / Non-Judicial Stamp Paper of Rs. 10 or by Demand Draft / Banker's Cheque / Indian Postal Order payable in favour of " (name of the link bank) a/c Government of West Bengal, RTI ACT
4.	Application details	Name/ Father' name / Full address / Mobile no. / Institute / Branch / Registration no. / Roll no. /Details of information or document (s) required

Principals / Officers-in-Charge of all Institutions under the affiliation of this Council are also requested to make above information available to the students.

Chief Administrative Officer
WBSCT&VE&SD

Copy for information to:
1. Chairperson, WBSCT&VE&SD
2. Law Officer & Jt. Registrar, West Bengal Information Commission, Khadya Bhawan Complex, 11A Mirza Galib Street, Janbazar, Kolkata - 700087
3. SPIO, WBSCT&VE&SD
4. Principal / Officer-in-Charge ....

Chief Administrative Officer
WBSCT&VE&SD